



IREC use only

License #: _____

Receipt #: _____

Approved: _____

CERTIFIED LICENSE AND/OR EDUCATION HISTORY AND PRINTED LICENSE REQUEST

NOTE: Requests are processed in the order received. Please allow up to 10 business days to process your completed request. Updates on the status of these requests will NOT be given over the phone.

- Certified license histories include the initial date of licensure, expiration date, status, and exam date.
- Certified education histories include the licensee's entire education record.
- Printed licenses are only available for active status licensees (individuals/companies). For individual licensees, a copy of the license can be printed from the IREC Online Services free of charge.

Please provide a certified license and/or education history and/or printed license for:

Name of Licensee (individual or company) _____ License No. _____

Type of History	Price each	Quantity	Total
Certified License History	\$10		
Certified Education History	\$10		
Printed License	\$15		
		Total	

Please mail the document(s) to:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

Refund Policy - Because of rising costs associated with issuing a refund, it is the policy of IREC to refund overpayments of under \$25 only if requested in writing within 30 days of IREC receipt of the overpayment. Overpayments of \$25 or more will be automatically refunded. There is a \$20 fee assessed for each check returned to IREC for insufficient funds.

Charge to: AMEX MC DISCOVER VISA

Card Number

Exp. Date

Name as it appears on card: _____

Billing Address (if different from above): _____

City: _____ State: _____ Zip: _____