

Idaho Real Estate Education Council
July 10, 2019
Minutes

Pursuant to notice given, a meeting of the Idaho Real Estate Education Council (Council) was initiated at the Commission office, 575 E. Parkcenter Blvd., Suite 180, Boise, Idaho.

Members Present:

Georgia Meacham, Vice-Chair, Boise
Patrick Malone, Member, Idaho Falls
Jason Ayers, Member, Coeur d'Alene
Michael J. Johnston, Commission Representative
MiChell Bird, Executive Director
Comprising a quorum of the Council

Members Absent:

Shelly Shoemaker, Chair, Bellevue

Staff Present:

Melissa Ferguson, Education & Licensing Director
Saychelle Roberts, Administrative Assistant I
Jessica Valerio, Administrative Assistant II

Others Present:

None

Call to Order: Education Council member Patrick Malone called the July 10, 2019 meeting of the Idaho Real Estate Commission Education Council to order at 8:38 a.m.

Introductions: Council, Staff & Visitors

Approval of Meeting Agenda: A motion was made by Michael J. Johnston to approve the July 11, 2019 Council meeting agenda. Motion carried.

Approval of Meeting Minutes: A motion was made by Michael J. Johnston to approve the May 6, 2019 Council meeting minutes. Motion carried.

Council Reorganization: Patrick Malone nominated Georgia Meacham as Chair, and Jason Ayers as Vice-Chair. Motion carried.

Reports: The following reports were reviewed and placed on file in the Commission office.

- License Base Analysis Report
- License Exam Statistics Report
- Civil Penalty Fine Revenue Report
- Education & Licensing Telephone Log

Commission-Developed Course Review Calendar: Director Melissa Ferguson reported and led discussion on revisions to the Commission-developed course review calendar.

Matters from Education Director:

- **Hiring Update:** Director Ferguson reported on staffing concerns and the rehiring of Saychelle Roberts as Administrative Assistant I for the Education department.
- **IDW/Core 2019 Recap and Update:** Director Ferguson reported course materials were distributed to all instructors and online providers. Director Ferguson stated she was pleased with the way the roll out meeting went on July 8th and is expecting the online version will be available for licensees in the next couple of weeks. ARELLO® has received and is reviewing two online submissions. They are aware of the timeframe and have agreed to expedite the review process as much as possible.
- **Report from the 2019 REEA Conference:** Director Ferguson reported on topics and focuses of the 2019 REEA Conference. She participated as a speaker for the Regulator Roundtable session which covered topics such as:
 - Security/Safety
 - Regulator concerns such as applicants with felony convictions and exam pass rates
 - Change and resources
 - Distance education policies
 - Balancing consumer protection with instructor and provider collaboration with the Commission

Director Ferguson reported on several beneficial presentations she attended, including sessions on remote broadcasting, student engagement and embracing change.

- **Discussion Regarding Instructor Quality:** Director Ferguson led discussion on quality standard, for instructors. Suggestions and ideas to verify instructors are qualified to teach continuing education courses were provided by the Council. Director Ferguson and staff will work on drafting a form providers can use to verify instructor qualifications for CE courses.
- **Review of Evaluation Form:** Director Ferguson gave the Education Council members the opportunity to weigh in on changes or edits to the current evaluation form.

Executive Session: In accordance with Idaho Code 74-206(1)(d), a motion was made by Patrick Malone to adjourn to executive session to consider records that are exempt from disclosure as provided in Idaho Code 74-106(9), which records relate to the following subject: Education Special Considerations. Roll was called; Georgia Meacham, Patrick

Malone, Jason Ayers, Michael J. Johnston, and MiChell Bird voted in favor. Motion carried. Members adjourned to executive session to consider records exempt from disclosure.

There being no further purpose for an executive session, a motion was made by Michael J. Johnston to adjourn the executive session and return to open meeting. Motion carried.

A motion was made by Michael J. Johnston to accept Special Consideration #19-016. Motion carried.

A motion was made by Patrick Malone to adjourn the meeting at 11:51 a.m. Motion carried.

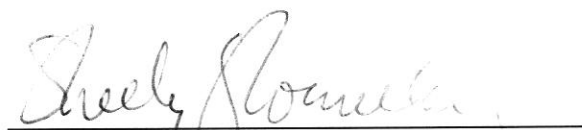

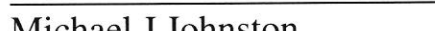
Respectfully submitted,



Melissa Ferguson
Education & Licensing Director

MF:jv

Minutes of the Idaho Real Estate Education Council meeting held in Boise, Idaho, on July 10, 2019 are hereby approved.


Shelly Shoemaker, Chair
Georgia Meacham, Vice Chair
Patrick Malone, Member
Jason Ayers, Member
Michael J Johnston,
Commission Representative
MiChell Bird, Executive Director