

**Idaho Real Estate Education Council**  
**May 6, 2019**  
**Minutes**

Pursuant to notice given, a meeting of the Idaho Real Estate Education Council (Council) was initiated at the Commission office, 575 E. Parkcenter Blvd., Suite 180, Boise, Idaho.

**Members Present:**

Shelly Shoemaker, Chair, Bellevue  
Georgia Meacham, Vice-Chair, Boise  
Patrick Malone, Member, Idaho Falls  
Jason Ayers, Member, Coeur d'Alene  
Michael J. Johnston, Commission Representative  
MiChell Bird, Executive Director  
**Comprising a quorum of the Council**

**Members Absent:**

**Staff Present:**

Melissa Ferguson, Education & Licensing Director  
Jessica Valerio, Administrative Assistant II

**Others Present:**

None

**Call to Order:** Chair Shelly Shoemaker called the May 6, 2019 meeting of the Idaho Real Estate Commission Education Council to order at 8:34 a.m.

**Introductions:** Council, Staff & Visitors

**Approval of Meeting Minutes:** A motion was made by Commissioner Michael J. Johnston to approve the January 23, 2019 Council meeting minutes. Motion carried.

**Reports:** The following reports were reviewed and placed on file in the Commission office.

- License Exam Statistics Report
- Analysis of the License Base Report
- Civil Penalty Fine Revenue Report
- Education & Licensing Telephone Log

**Review Commission Developed Course Review Calendar:** Director Melissa Ferguson led discussion on completion/goal dates.

**Matters from Executive Director:**

**Legislative Update:** Director Bird gave the Education Council an update on the 2019 Legislature session and the Red Tape Reduction Act.

### **Matters from Education Director:**

- **Hiring Update:** Director Ferguson informed the Education Council an announcement has been posted for the vacant AA1 and Training Specialist positions.
- **Approved Textbooks:** Commissioner Michael J. Johnston led discussion on selecting one book to use for Prelicense Module 1 and 2. Director Ferguson will bring potential textbooks for consideration to the July meeting.
- **Technology in the Classroom:** Commissioner Michael J. Johnston led discussion on allowing technology in the classroom. Director Ferguson will bring a proposal on the use of technology for prelicense courses to the July meeting.
- **Remote Students:** Commissioner Michael J. Johnston led discussion on allowing remote students in the classroom. Director Ferguson will send out an ARELLO listserv to gather more information and will provide an update at the July meeting.
- **Civil Penalty Fine Money Budget Recommendation:** Director Melissa Ferguson led discussion on civil penalty fine money budget requests and the proposed fine money budget.

Patrick Malone made a motion to approve civil penalty fine money budget recommendation as proposed. Motion carried.

**Executive Session:** In accordance with Idaho Code 74-206(1)(d), a motion was made by Chair Shelly Shoemaker to adjourn to executive session to consider records that are exempt from disclosure as provided in Idaho Code 74-108(6), which records relate to the following subject: Education Council Audits. Roll was called; Jason Ayers, Georgia Meacham, Shelly Shoemaker, Patrick Malone, Michael J. Johnston, and MiChell Bird voted in favor. Motion carried. Members adjourned to executive session to consider records exempt from disclosure.

There being no further purpose for an executive session, a motion was made by Michael J. Johnston to adjourn the executive session and return to open meeting. Motion carried.

A motion was made by Michael J. Johnston to adjourn the meeting at 12:05 p.m. Motion carried.

Respectfully submitted,

Melissa Ferguson

Melissa Ferguson  
Education & Licensing Director

MF:jv

**Minutes of the Idaho Real Estate Education Council meeting held in Boise, Idaho, on May 6, 2019 are hereby approved.**

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Shelly Shoemaker, Chair

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Georgia Meacham, Vice Chair

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Patrick Malone, Member

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Jason Ayers, Member

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Michael J Johnston,  
Commission Representative

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MiChell M Bird, Executive Director