Idaho Real Estate Education Council  
March 9, 2020  
Minutes

Pursuant to notice given, a meeting of the Idaho Real Estate Education Council (Council) was initiated at the Commission office, 575 E. Parkcenter Blvd., Suite 180, Boise, Idaho.

**Members Present:**
Georgia Meacham, Chair, Boise  
Jason Ayers, Vice-Chair, Coeur d’Alene  
Patrick Malone, Member, Idaho Falls  
Shelly Shoemaker, Member, Bellevue  
Mike Gamblin, Commission Representative  
Michell Bird, Executive Director  
Comprising a quorum of the Council

**Staff Present:**
Melissa Ferguson, Education & Licensing Director  
Alice Young, Training Specialist  
Saychelle Robert, Administrative Assistant I  
Jessica Valerio, Administrative Assistant II

**Others Present:**
None

**Call to Order:** Chair Meacham called the March 9, 2020 meeting of the Idaho Real Estate Commission Education Council to order at 8:31 a.m.

**Introductions:** Council, Staff & Visitors

**Approval of Meeting Agenda:** A motion was made by Commissioner Mike Gamblin to approve the March 9, 2020 Council meeting agenda. Motion carried.

**Approval of Meeting Minutes:** A motion was made by Commissioner Mike Gamblin to approve the January 22, 2020 Council meeting minutes. Motion carried.

**Reports:** The following reports were reviewed and placed on file in the Commission office.
- License Exam Statistics Report  
- Analysis of the License Base Report  
- Civil Penalty Fine Revenue Report  
- Education & Licensing Telephone Log
Matters from the Executive Director:

- Legislative Update: Director Bird gave an update on each of the pieces that were presented at legislature.

- Review of Travel Expense Reimbursement: Administrative Assistant Jessica Valerio gave a brief summary of travel expense reimbursement policies and procedures.

Matters from Education Director:

- Core Update: Training Specialist Alice Young reviewed last minute preparations for Commission Core 2020. Speakers and introducer assignments were reviewed.

- Sales Prelicense Action Plan: Training Specialist Alice Young led discussion on a salesperson prelicense action plan. Discussion ensued.

Executive Session: In accordance with Idaho Code 74-206(1)(d), a motion was made by Chair Georgia Meacham to adjourn to executive session to consider records that are exempt from disclosure as provided in Idaho Code 74-106(9) and 74-108(6), which records relate to the following subject: Education Special Considerations and Course Audits. Roll was called; Georgia Meacham, Jason Ayers, Patrick Malone, Shelly Shoemaker, Mike Gamblin, and MiChell Bird voted in favor. Motion carried. Members adjourned to executive session to consider records exempt from disclosure.

There being no further purpose for an executive session, a motion was made by Georgia Meacham to adjourn the executive session and return to open meeting. Motion carried.

A motion was made by Commissioner Mike Gamblin to deny Special Consideration #20-003. Motion carried.

A motion was made by Commissioner Mike Gamblin to accept Special Consideration #20-004. Motion carried.

A motion was made by Chair Georgia Meacham to adjourn the meeting at 10:48 a.m. Motion carried.

Respectfully submitted,
Minutes of the Idaho Real Estate Education Council meeting held in Boise, Idaho, on March 9, 2020 are hereby approved.

Georgia Meacham, Chair

Jason Ayers, Vice Chair

Patrick Malone, Member

Shelly Shoemaker, Member

Mike Gamblin, Commissioner Representative

Michell Bird, Executive Director