

Idaho Real Estate Education Council
January 22, 2020
Minutes

Pursuant to notice given, a meeting of the Idaho Real Estate Education Council (Council) was initiated at the Commission office, 575 E. Parkcenter Blvd., Suite 180, Boise, Idaho.

Members Present:

Georgia Meacham, Chair, Boise
Jason Ayers, Vice-Chair, Coeur d'Alene
Patrick Malone, Member, Idaho Falls
Shelly Shoemaker, Member, Bellevue
Mike Gamblin, Commission Representative
MiChell Bird, Executive Director

Comprising a quorum of the Council

Members Absent:

Staff Present:

Melissa Ferguson, Education & Licensing Director
Alice Young, Training Specialist
Saychelle Robert, Administrative Assistant I
Jessica Valerio, Administrative Assistant II

Others Present:

None

Call to Order: Georgia Meacham called the January 22, 2020 meeting of the Idaho Real Estate Commission Education Council to order at 8:33 a.m.

Introductions: Council, Staff & Visitors

Approval of Meeting Agenda: A motion was made Mike Gamblin to approve the January 22, 2020 Council meeting agenda. Motion carried.

Approval of Meeting Minutes: A motion was made by Patrick Malone to approve the October 23, 2019 Council meeting minutes as revised. Motion carried.

Reports: The following reports were reviewed and placed on file in the Commission office.

- License Exam Statistics Report
- Civil Penalty Fine Revenue Report
- Education & Licensing Telephone Log

Commission- Developed Course Review Calendar: Training Specialist Alice Young led discussion on course review calendar. Suggested edits to the calendar will be made for the March meeting.

Matters from Executive Director:

- **Legislative Update:** Director Bird gave an update on legislative ideas.
- **Update on Special Consideration Policy Changes:** Director Bird gave the Education Council an update on changes that were made to IREC's Special Consideration of Certification and Licensing Requirements Policy and approved by the Commissioners at their December 19, 2019 meeting.

Matters from Education Director:

- **Core 2020 Topic Discussion:** Alice Young led discussion on topics that will be presented at Core 2020:
- **Education and Licensing Policies:** Director Ferguson presented the new Approved Topics for Continuing Education Policy that was approved by the Commissioners at their December 19, 2019 meeting.
Director Ferguson presented proposed changes to the Minimum Teaching Standards of the Commission Policy.
Director Ferguson presented proposed changes to the Minimum Standards for Interactive Video Conferencing Policy.
Motion was made by Mike Gamblin to accept changes with edits to the Approved Topics for Continuing Education, Minimum Teaching Standards of the Commission, and Minimum Standards for Interactive Video Conferencing policies. Motion carried.
- **Annual Review of Designation List & Courses:** Saychelle Roberts led discussion on 2020 designation list.
Motion was made by Mike Gamblin to accept the 2020 Professional Designation and Certification course list as presented. Vote taken. Motion carried.
- **Civil Penalty Fine Money Spending Update:** Director Ferguson presented on civil penalty fine budget and year to date spending. Discussion ensued regarding budget projects that are upcoming over the next few months.
- **Instructor Experience Form:** Saychelle Roberts led discussion on revisions to the proposed Instructor Experience Form. Discussion ensued.

Executive Session: In accordance with Idaho Code 74-206(1)(d), a motion was made by Georgia Meacham to adjourn to executive session to consider records that are exempt from disclosure as provided in Idaho Code 74-108(6), which records relate to the following