

IDAHO REAL ESTATE EDUCATION COUNCIL MEETING
Monday – March 7, 2022 – 8:30 a.m. (MT)

Division of Occupational and Professional Licenses
Courtyard by Marriott Hotel, 1789 South Eagle Road, Meridian 83642

MINUTES OF THE MARCH 7, 2022 MEETING

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting,
but to record the significant features of those discussions.

Chairman Patrick Malone called the meeting to order at 8:35 a.m. (MT)

Council Members:

Patrick Malone, Chairman
MiChell Bird, Executive Director
Heidi Casdorff
Carolyn Sinnard
Jill Stone
Jason Ayers

DOPL Staff:

Melissa Ferguson, Edu. & Cur. Program Supervisor
Alice Young, Training Specialist
Saychelle Robert, Administrative Assistant 1
Renee Bryant, Board Support Supervisor
Linda Pratzner, Board Support Specialist

Approval of the January 18, 2022 Meeting Minutes

MOTION: Jason Ayers made a motion to approve the January 18, 2022 meeting minutes as presented. Motion carried.

Reports

The following reports were reviewed:

- License Base Analysis
- License Examination Statistics
- Civil Penalty Fine Revenue Detail
- Commission-Developed Course Update

Core/IDW 2022 Update – Provided was the 2022 Core topics and presenters for the March 8 and 9, 2022 Instructor Development Workshop (IDW), to be held in Meridian, Idaho. Training Specialist Alice Young asked the council members to aid in the case study portion of the 2022 Instructor Development Workshop (IDW); specifically, guide instructors through cases, if needed, and provide feedback.

CP Fine Projects – The Idaho Real Estate Commission has received requests for financial assistance for outlying education courses. IREC Staff will contact individuals to create proposals for providing continuing education to real estate licensees in remote or isolated areas of the state. The document will need to outline provider and instructor background, purpose, proposal, scope of work, pricing, payment terms, termination, and approval.

Chairman Malone stated this will be addressed at the Idaho Realtors® annual convention.

Enter into Executive Session

MOTION: Jason Ayers made a motion the Council adjourn to executive session pursuant to Idaho Code 74-204(1)(d) to consider records exempt from disclosure under the Public Records Act, specifically, Idaho Code 74-106(9), relating to information obtained as part of an inquiry into fitness to obtain or retain a license or certification [and/or] 74-108(5), which records relate to the following subjects: Special considerations, Instructor/Course Audits, Education Council Audit Schedule, Law Course Exam Review & Errors and Omissions Course Proposal. Roll call: Patrick Malone-yes, Heidi Casdorff-yes, Jill Stone-yes, Carolyn Sinnard-yes, Jason Ayers-yes, and MiChell Bird-yes. Motion carried.

No action was taken during executive session.

Exit from Executive Session

MOTION: Carolyn Sinnard made a motion to exit executive session. Motion carried.

Adjournment

Chairman Malone adjourned the meeting at 10:45 a.m. (MT).



PATRICK MALONE, CHAIRMAN
IDAHO REAL ESTATE EDUCATION
COUNCIL

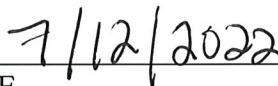


MELISSA FERGUSON, EDUCATION &
CURRICULUM PROGRAM SUPERVISOR
DIVISION OF OCCUPATIONAL &
PROFESSIONAL LICENSES



DATE

07/10/2022rb



DATE