



IREC use only
Reviewed: _____

NOTICE OF PROVIDER CHANGE

This form is required for any change in provider ownership, provider name, or name of director (individual in charge). A change must be submitted at least one (1) month in advance of the effective date of the proposed change (Idaho Code 54-2027(9)). For a change in director, the individual in charge must have attended a commission-approved provider training within the two (2) years immediately preceding the designation (Idaho Code 54-2026(2)(b)(iii)).

INCOMPLETE FORMS WILL BE IMMEDIATELY RETURNED WITHOUT PROCESSING.

Current Name of Provider for which Change is Requested:

Name as it was initially certified Provider Director Name

Provider is a (choose one):

Corporation Limited Liability Company Limited Partnership Limited Liability Partnership

1. **Change of Provider Director (individual in charge)** **Date of Provider Training (required):** _____

Full Legal Name of Provider Director (full legal name must exact match legal ID) Social Security Number (required) Date of Birth

Physical address of Provider

City State Zip

Mailing address of Provider (if different from above)

City State Zip

Phone Fax Email Website

Have you ever had a real estate license or other professional license suspended or revoked for disciplinary reasons or been refused a renewal of a license issued by any state or jurisdiction?

NO YES (attach explanation and copy of final order/judgment)

Have you ever been convicted, issued any fine, placed on probation, received a withheld judgment, or completed any sentence of confinement for or on account of any felony or misdemeanor involving fraud, misrepresentation, or dishonest or dishonorable dealings in a court of proper jurisdiction? ("Convicted" means a plea of *nolo contendere* or guilty, a jury verdict of guilty or a court decision of guilt, whether or not a judgment or sentence has been imposed, withheld, or suspended.)

NO YES (attach explanation and copy of final order/judgment)

