



Idaho Continuing Education Instructor Qualification Form

Please use the space below to answer the following questions. If you require more space than is provided, please submit your answers in a separate, typed document. **Do not send this to the Commission. This form must be retained in the provider files.**

Full Legal Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

Real estate or other professional license number (if applicable): _____

1. **Please attach a professional resume.**

2. **Describe your active real estate experience.** Please include all states you have been licensed in and the date the license was active.

3. **Describe your related work experience.** This experience may come from working as an appraiser, lender, escrow officer, attorney, land developer, real estate investor, or similar. Describe the experience and include dates of work.

4. **Describe your teaching experience.** This may include formal teaching where certification was required, training or instruction you provided in a work environment, informal teaching opportunities, and/or any volunteer instructing that you may have done. Describe the experience, include applicable dates, and provide the frequency and duration of these teaching experiences, as well as the age and general background of your students.

5. **List any national real estate courses that you are certified to teach and/or any other states you are certified to teach in.** Include details of when the course certification expires, and when the course has been taught.

6. **Describe your training in adult learning theory.** This may include attending Instructor Development Workshops, formal college education, Certified Distance Education Instructor (CDEI) certification, Distinguished Real Estate Instructor (DREI) certification, or similar.

7. Have you ever been convicted, issued any fine, placed on probation, received a withheld judgement, or completed any sentence of confinement for or on account of any felony or any disqualifying misdemeanor?

NO YES (if yes, please explain the nature of the offense below)

8. Have you ever had a real estate or other professional or occupational license suspended, revoked, or renewal refused?

NO YES (if yes, please explain the nature of the offense below)

By signing this document, I acknowledge that I am only authorized to teach IREC certified CE courses through IREC certified providers and that to teach Commission-developed courses, I must become an IREC certified instructor.

Signature: _____